

635  
7.1.10

# JANATA SHIKSHANA SAMITI

## Vidyagiri, Dharwad

### Employee Evaluation Form

I. Name of The School/College:

Employee Name

Evaluation Committee

Members Name:

Designation:

1)

2)

3)

4)

5)

Evaluation Period:

From :

To :

## II. CORE VALUES AND OBJECTIVES

### 1. PERFORMANCE CATEGORY

### RATING

### COMMENTS AND EXAMPL

#### Quality of Work :

Work is completed accurately (few or no errors), effeciently and within deadlines with minimal supervision.

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

#### Attendance & Punctuality :

Reports for work on time, provides advance notice of need for absence.

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

#### Reliability / Dependability :

Consistently performs at a high level; manage time and workload effectively to meet responsibilities.

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

#### Communication Skills :

Written and oral communication are clear, organized and effective; listens and comprehends well.

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

#### Judgement & Decision-Making :

Makes thoughtful, well-reasoned decisions; exercises good judgement, resourcefulness and creativity in problem-solving.

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

**Initiative & Flexibility :**

*Demonstrates initiative, often seeking out additional responsibility; identifies problems and solutions; thrives on new challenges and adjusts to unexpected changes.*

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

**Cooperation & Teamwork :**

*Respectful of colleagues when working with others and makes valuable contributions to help the group achieve its goals.*

- ☐ Exceeds expectations
- ☐ Meets expectations
- ☐ Needs improvement
- ☐ Unacceptable
- ☐ Not at all satisfactory

Committee Members Signature:

1)

2) *se*

3)

4)

5)

Principal Signature

Name:

Date:

## Performance Appraisal Report For Self-Appraisal of Teachers:2020-2021

### A. General Information

- a) Name: POORNIMA KURDIKERI
- b) Date of Birth: 11-06-1986
- c) Address (Residential) :BANASHANKARI NILAY, Plot 27,BASAVSHANT NAGAR ,YALAKKI SHETTAR COLONY ,DHARWAD 580004
- d) Designation: Assistant Professor
- e) Department: Law
- f) Area of Specialization: Business Laws
- g) Date of Appointment: 1-09-2017
- (i) In the Institution:1-09-2017
- (ii) In the Present post –do-
- h) Honors Conferred

### B. Teaching

- a) Class Taught –LL B 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> year.

Class	Periods		
	Assigned Per week **L T/P	Taught in the year L T/P	Steps taken for the teaching of periods missed during the absence or leave
i)U.G. (B.A., / B.Sc. etc., pass) (BA.B.Sc., etc., Hons) LL.B	L-15,T-02,P-01		
ii)PG (M.A./M.Sc.etc.			
iii) M.Phil			
iv) Any Other			

\*(To be filled at the end of every academic year)

\*\* L = Lecture T = Tutorial P = Practical

- b) Regularity and Punctuality

- c) Details of Course teaching Plan, synopses of Lectures, and Reading lists supplied to students: YES synopsis, and lesson plans are placed as study reference material.

**d) Details of participation in the following**

- i) University Education: Participation in Central Valuation of university as internal examiner. Provided scheme of evaluation to the University.
- ii) Internal Evaluation: Internal Invigilator and examiner for DPC, Moot Court, ADR, Class Test and Assignment
- iii) Paper Setting: NIL
- iv) Assessment of Home Assignment :yes doing regularly
- v) Conduct of Examination: Yes regular evaluation of assignment is done.
- vi) Evaluation of Dissertation etc.

**C. Details of Innovations / Contribution in Teaching, during the year**

- a) Design of curriculum :As per guidelines of KARNATAK STATE LAW UNIVERSITY.
- b) Teaching methods: Lecture method with aid of ICT and
- c) Laboratory experiments
- d) Evaluation methods: As per KSLU's guidelines
- e) Preparation of resource material including books, reading material, laboratory:  
Prepared study material on Family Law Banking law,penology and victimology
- f) Remedial Teaching / Student Counseling (academic)Worked as Mentor to the allotted mentee.
- g) Any other

**D. Improvement of Professional Competence:**

- a) Details regarding refresher Course / Orientation attended, participation in summer schools, workshops, seminars, symposia etc., including open university course / M.Phil., Ph.D. –
- b) Attended course work for PhD, Attended-International Seminar -04, National/State Seminar -19 and Presented Paper-02 Attended- Faculty Development Programs 03

## E. Research Contribution

(a) Number of Students (M.Phil./ Ph.D.)

At the beginning of the year	Registered during the year	Completed during the year
M.Phil.		
Ph.D.		

(b) No. of research paper published (please enclose list) 02

(c) Research Projects

Title of the Project	Name of the Funding Agency	Duration

(d) Details of Seminars, Conferences, Symposia organized -03

(e) Patents taken, if any, give a brief description

(f) Membership of Professional Bodies, Editorship of Journals etc.,

## F. Extension Work / Community Service

(a) Please give a short account of your contribution to :

(i) Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc., Participation in Legal Awareness Programs Participation in NSS Program and Rural Legal Awareness Programs, Voter Awareness and Anti-tobacco movement

(ii) National Literacy Mission

(b) Position held / Leadership role played in organizations linked with Extension work and National Service Schemes (NSS), or NCC or any other similar activity

## G. Participation in Corporate Life:

(Please give a short account of your contribution)

(a) College / University / Institution:: Coordinator of IAQC, Member to – Student Grievance Redressed Cell, Internal Committee for Academic Planning and Execution, Sexual Harassment Prevention Cell, Library Committee. Alumni Association.

- (b) Co-curricular activities: Coordinator of Legal Aid Cell ,Member of various committees
- (c) Enrichment of Campus Life (hostels, sports, games, cultural activities)
- (d) Students welfare and Discipline:Member of Anti-ragging cell and sexual harassment cell. Girl's Grievance Redressal Committee
- (e) Membership / Participation in Bodies /Committee on Education and National Development
- (f) Professional Organizations of Teachers

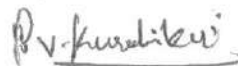
## H. Assessment

- (a) Steps taken by you for the evaluation of course program taught:Through Feedback Method and Communication.

## I. General Data

State brief assessment of your performance indicating

- (a) Achievements
- (b) Difficulties faced and
- (c) Suggestions for improvement

  
Signature of the Teacher

## VERIFICATION OF FACTUAL DATA

- A. General Information
- B. Teaching
- C. Details of Innovations / Contribution in teaching, during the year
- D. Improvement of Professional competence
- E. Research contributions
- F. Extension work / community service
- G. Participation in Corporate Life.

  
**PRINCIPAL**  
**J.S.S. SAKRI LAW COLLEGE,**  
Signature of the Principal  
HUBBALLI.